

AGENDA PLACEMENT FORM

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date: 04/05/24


Meeting Date: 04/22/24

Submitted By: Steve Watson

Department: County Auditor

Signature of Elected Official/Department Head:



<p>Court Decision: This section to be completed by County Judge's Office</p> <div style="text-align: center;"><p>April 22, 2024</p></div>

Description:

Acknowledge the Audit Report for FY23 Q4 District Attorney Hot Check
Collections Account

(May attach additional sheets if necessary)

Person to Present: Steve Watson

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) PUBLIC CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: N/A minutes

Session Requested: (check one)

Action Item Consent Workshop Executive Other _____

Check All Departments That Have Been Notified:

- County Attorney IT Purchasing Auditor
 Personnel Public Works Facilities Management

Other Department/Official (list) District Attorney's Office

**Please List All External Persons Who Need a Copy of Signed Documents
In Your Submission Email**



JOHNSON COUNTY AUDITOR
JOHNSON COUNTY COURTHOUSE
#2 N. MAIN
CLEBURNE, TEXAS 76033
Telephone (817) 556-6305 - Fax (817) 556-6075

Steven E. Watson
County Auditor

Jennifer R. Lyon
First Assistant County Auditor

November 9, 2023

The Honorable Dale Hanna
District Attorney
Johnson and Somervell Counties
204 S. Buffalo
Cleburne, TX 76033

RE: Auditor's Report –District Attorney Hot Check Collections FY23 QTR4

Dear Mr. Hanna,

Summary

In accordance with Chapter 115 of the Local Government Code, we reviewed the District Attorney Hot Check Collection Account for the quarter ending September 2023.

Background

The district attorney represents the state in criminal and felony cases. These public prosecutors determine whether prosecution in any given case should be instituted and, if instituted, pushed to a successful conclusion.

Scope

To complete the regular audit procedures for the District Attorney's Hot Check Collection account for the months of July, August and September 2023.

Objective

We examined bank reconciliations and supporting documentation and traced a sampling of receipts and disbursements.

Findings

There were no exceptions that would lead us to conclude that the balances and collections of the office for this period were not, in all material respects, appropriately charged, remitted and reported.

Thank you and your staff for your courtesy and cooperation shown during this audit.

Sincerely,



Steven Watson
Johnson County Auditor

cc: Susan Rossee, Internal Auditor
cc: Kathy Rice, Audit Manager

FW: FY23 Q4 DA Hot Ck Audit Letter Draft

Steven Watson <swatson@johnsoncountytexas.org>

Thu 04-Apr-24 3:37 PM

To: Kathy Rice <krice@johnsoncountytexas.org>

sw

From: Merry Cashion <Merry@johnsoncountytexas.org>

Sent: Friday, March 1, 2024 9:27 AM

To: Steven Watson <swatson@johnsoncountytexas.org>

Subject: RE: FY23 Q4 DA Hot Ck Audit Letter Draft

I thought it was a statement. It looks fine.

Merry



Merry Cashion

Office Administrator

Johnson/Somervell County District Attorney

204 S. Buffalo Ave., Suite 209

Cleburne, TX 76033

Phone: 817-556-6801

From: Steven Watson <swatson@johnsoncountytexas.org>

Sent: Friday, March 1, 2024 7:39 AM

To: Merry Cashion <Merry@johnsoncountytexas.org>

Subject: FW: FY23 Q4 DA Hot Ck Audit Letter Draft

Importance: High

I sent this back in December with no response.

sw

From: Steven Watson

Sent: Monday, February 5, 2024 9:07 AM

To: Merry Cashion <Merry@johnsoncountytexas.org>

Subject: FW: FY23 Q4 DA Hot Ck Audit Letter Draft

sw

From: Steven Watson

Sent: Tuesday, December 5, 2023 11:00 AM

To: Merry Cashion <Merry@johnsoncountytexas.org>; Ryan Eady <jeady@johnsoncountytexas.org>

Subject: FY23 Q4 DA Hot Ck Audit Letter Draft

4/5/24, 7:33 AM

Mail - Kathy Rice - Outlook

Attached is a draft of a letter regarding your most recent audit. I sent a memo in April of 2023 highlighting the new process that I would have for this, which includes sending a draft for your review. When we agree on the draft, you may offer a written response to include when this goes to commissioners court. Please let me know if you have any questions!

sw

From: Kathy Rice <krice@johnsoncountytexas.org>
Sent: Wednesday, November 15, 2023 3:01 PM
To: Steven Watson <swatson@johnsoncountytexas.org>
Subject: FY23 Q4 DA Hot Ck Audit Letter Draft

Steve,

Attached is the approved draft of the audit letter for District Attorney Hot Check Collections.

Thank you,

*Kathy Rice
Audit Manager
Johnson County Auditor's Office
817-556-6953 x1618
KRice@JohnsonCountyTX.org*